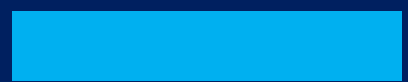


# Person Profile

Project Manager, ENSE 2023-  
2025



### **Your Tasks**

- Manage ENSE's contribution in pan-European projects on coaching and health education
- Coordinate ENSE's communication and relationships with its members
- Manage ENSE's web presence, including updating the ENSE website and posting updates to social media (Facebook/LinkedIn/Twitter)
- Take part in meetings and exchanges with the ENSE Board.
- Support, as required, ENSE's work in political bodies, including its participation in the Council of Europe's EPAS activities
- Manage and track ENSE financial information related to projects and day-to-day activities
- Support organisation of ENSE events, including our bi-annual ENSE Forum

### **Your Profile**

- University degree in a sport, management or social area. Other qualifications and backgrounds can also be considered.
- Good level of written and spoken English. Fluency in other European languages will be considered an asset.
- Experience with digital communication and social media tools.
- Experience managing projects, especially at a European or International level.
- Experience collaborating with academic and non-governmental partners.
- Experience with academic research or writing would be considered an asset.

### **What we offer**

- Opportunity to contribute and grow in a well-established, multi-faceted European sport organisation
- A 20-hour per week role from 01.11.2023 (or later, upon agreement) to 30.09.2025
- Compensation starting at least at 1800 EUR per month.
- A flexible, home-office based arrangement.
- 30 days of compensated days off per annum.

To apply, please send your CV and a short cover letter to [info@sporteducation.eu](mailto:info@sporteducation.eu) by October 22, 2023