



ENSE

EUROPEAN NETWORK
OF SPORT EDUCATION

ENSE Statutes

2019 (Approved by the Assembly on September 27, 2019)

1. Definition of the Network

- 1.1. The European Network of Sport Education (ENSE) is a non-profit association (*Verein*) registered in Austria uniting institutions and organizations working within the sector of sport education and who are active on the European continent, which is here broadly defined as the group of countries that are members (or applying for membership) of the Council of Europe.
- 1.2. The Network is intended as platform to share ideas and develop common initiatives among the sector's stakeholders and to act as a representative body for the sector, particularly in relation to the European institutions such as the European Union and the Council of Europe. Ultimately, the Network's activities should serve to achieve its Mission and Vision.

2. Membership

- 2.1. Membership is open to European institutions or organisations active in the sector, and is contingent on the approval of their application and the payment of the established yearly membership fee.
- 2.2. Membership consists of **Full Collective Members**. These members are, namely, higher education institutions, sport federations and other non-profit institutions or organizations working in the field of sport education – be it education in or through sport – on the European continent.
- 2.3. Membership fees are to be paid, as a rule, on a yearly basis. Membership may be cancelled for reasons of non-payment of membership. Should membership fees not be paid in timely fashion, and no communication or explanation is received from the non-paying member, then Membership may be cancelled with appropriate notice.
- 2.4. In exceptional circumstances, membership may be cancelled by decision of the Board subject to a two-thirds majority vote. Before the final decision is taken, a notice is sent to the Member concerned, leaving a reasonable interval to rectify the situation.

3. General European Forum

- 3.1. The Network's objectives and activities are to be presented and discussed in the context of the Network's General European Forum (ENSE Forum), which is held, as a rule, every two years.
- 3.2. The ENSE Forum is intended as a meeting point for members, stakeholders, and individuals interested in the sector of sport education. The ENSE Forum is not only a platform for ENSE to present its activities, but also to welcome other presentations, develop recommendations, create networking opportunities, and collaborate on common initiatives.
- 3.3. ENSE Members in good standing are eligible to bid for and host the ENSE Forum. Ahead of the ENSE Forum, ENSE will launch a call for bids exclusively to its members. Based on the criteria outlined in the bidding documents, the ENSE Board will select the best host for the Forum. Should no suitable bid be received, the ENSE Board reserves the right to appoint a host either within or external to the Network.

4. Governance

4.1. General Assembly

- 4.1.1. The General Assembly is the ultimate decision-making body of the organization. It elects the President and the Executive Board, approves the management reports and ensures that they meet the objectives of the Network.
- 4.1.2. The General Assembly is constituted by Full Collective Members, and each member of is entitled to one vote.
- 4.1.3. The General Assembly meets at least every two years, usually on the occasion of the Network's Forum. It can be convened more frequently, if needed, and can also be consulted by mail ballot in case of urgent specific matters. The call of the meeting, with the agenda and other relevant documents, is as a rule sent out at least six weeks in advance.
- 4.1.4. Only the points listed on the agenda can normally be up for vote. Resolutions require a simple majority of the Full Collective Members in good standing present.

4.2. The President

- 4.2.1. The President chairs the Executive Board, leads all activities of the Network and is its official representative. The President oversees the activities of the Secretariat, as issues guidelines as needed, and reports to the Board.
- 4.2.2. The President can delegate on occasions his/her functions as deemed necessary. In case of inability, the President's functions are assumed by the President Elect.
- 4.2.3. The President is elected by the General Assembly for a term of two years and can be reelected once. The President is elected one term in advance and initially participates in the Executive Board as President-Elect before succeeding as President. When the mandate of the current President expires, the President-Elect takes office as President. The outgoing President stays in the Board as Past President.
- 4.2.4. Upon the unanimous recommendation of the Executive Board, at the end of the first mandate the President can be reelected for one more term by the General Assembly. In that case, the President Elect and the Past President stay in the Board for one more mandate, and no nominations for President-Elect are proposed for that term.

4.3. The General Secretary

- 4.3.1. The General Secretary is responsible for the day-to-day operations of the Network, including the management of ENSE projects, attending European meetings and groups, communication activities, information management, and other daily functions.
- 4.3.2. The General Secretary may be paid for his/her daily work at the discretion of the ENSE President.

4.4. Executive Board

- 4.4.1.** In line with ENSE's overall Vision and Mission, the Executive Board oversees the strategic and political direction of the Network. This includes consulting on and approving matters related to membership applications, policy, strategy, and the location of the ENSE Forum.
- 4.4.2.** The Executive Board is elected by the General Assembly from amongst its members, for a term of two years, and includes *ex-officio* the Past President. Board Members can be reelected.
- 4.4.3.** The Executive Board aims to have broad and diverse representation, including as it relates to national representation and gender. Overall, the Executive Board totals 8 individuals and is composed as follows:
- President
 - President Elect
 - Past President
 - General Secretary
 - Treasurer
 - 2 Members at Large
 - 1 Youth Member (Under 35 years of age)¹
- 4.4.4.** Board Members are elected by the General Assembly from amongst Full Collective Members, but other relevant representatives of the area can exceptionally be considered.
- 4.4.5.** The Board normally meets twice a year. The quorum is 50% plus one. Resolutions require simple majority of those present and, in the case of a tie, the President's vote prevails.
- 4.4.6.** Should a Board Member be unable to attend a Board Meeting, then the Member can delegate someone to represent him/her at the meeting, subject to the written approval of the President.
- 4.4.7.** Executive Board Members contribute to the Network on a volunteer basis.

4.5. Election Procedures

The President and the members of the Executive Board are elected by the General Assembly according to the following procedures

- 4.5.1.** Nominations are made by the outgoing Executive Board and circulated by the Secretary General, together with the call and the agenda of the Assembly, at least six weeks before the election.
- 4.5.2.** Alternative nominees can then be proposed by Full Members and notified in writing to the Secretary General's office at least three weeks before the election.
- 4.5.3.** Following a period of two weeks, during which nominations are posted on the website and can be withdrawn, the final list of nominees is made available to the General Assembly no later than two days before the vote.

4.6. Council

¹ As the Nomination process for 2019-2021 is currently underway, this Youth Member can be replaced by a normal Member At-Large for that period. For 2021-2023 onwards, this then becomes a Youth Member as stipulated above.

- 4.6.1.** The Network's Council is composed of individuals who have particularly distinguished themselves in the area of sport education or have otherwise contributed significantly to the Network's mission and are available to contribute their knowledge and experience to implement the Network's Vision and Mission.
- 4.6.2.** Members of the Council, as a rule, hold a meeting on the occasion of every ENSE Forum. They can also be invited to participate in regular ENSE Board Meetings, in a non-voting capacity, at the invitation of the ENSE President.
- 4.6.3.** Members of the Council are nominated by the President and elected by the Board with a two-thirds majority vote. Possible nominees can be proposed to the President by the Executive Board or Full Collective Members.

5. Management

- 5.1.** The headquarters of the Network and the location of its administrative offices shall be determined by the Board at the beginning of each term, based on the President's evaluation in agreement with the General Secretary.
- 5.2.** The financial resources of the Network are generally constituted of:
 - Yearly membership fees
 - Incomes resulting from rendered services to members or external organizations
 - Grants and financial aid from government agencies or other organizations
 - Receipts or donations from organizations or individuals.

6. General Dispositions

- 6.1.** The Network will remain as a legal entity based on the approval of the current Statute, which revises the ENSE Statute approved at the 2015 General Assembly in Rome. The 2015 Statutes were revisions of the statutes of the *European Network of Sport Science, Education and Employment (ENSSEE)* approved in 2007, which in turn revised the Statute of the organization originally established in Luxembourg in 1989 under the name, *European Network of Sport Science in Higher Education (ENSSHE)*.
- 6.2.** The Statute can be amended by the General Assembly based on a proposal from the Board sent with the call of the meeting. A majority of two-thirds of those attending is required.
- 6.3.** The Executive Board, with a unanimous vote, can decide to call for a mail ballot. In this case, the call is notified at least three weeks before the vote and the majority required is of two-thirds of those participating in the voting procedures. In case of need, a second voting session can be held in which deliberations are taken by simple majority.
- 6.4.** The Network can be dissolved by decision of the General Assembly with a majority of two-thirds of those attending or participating to the mail ballot. The remaining assets will be set aside for organizations of a similar character.